

# Balcombe Parish Council

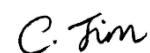
## AGENDA

TO ALL COUNCILLORS

You are summoned to attend a meeting of Balcombe Parish Council on Wednesday 3rd June 2026 at 8.00pm at Bramble Hall

Charlotte Jim – Clerk

Published 28<sup>th</sup> May 2026



1. Apologies for absence
2. Declarations of personal or pecuniary interests in any item listed on the agenda
3. To approve the minutes of the meeting held on 6th May 2026
4. Public Participation
5. Chairman's announcements
6. Matters currently being pursued, report from the Clerk
7. Planning updates – *see end of the agenda*
8. Planning - to consider the following applications:

Number	Site/ Address	Proposal	Assigned
DM/26/1070	Arosa, Oldlands Avenue	Demolition of existing bungalow and construction of 1 no. new replacement dwelling.	Ian
DM/26/1056	High Garth, Stockcroft Road	Demolition of existing side lean to porch, construction of a single storey rear extension, replacement single glazed windows to double glazed UPVC windows, alterations to fenestration and addition of two front facing skylights.	Paul
DM/26/1162	5 Watermead	A two storey side extension, set back from the existing front elevation. Single storey rear extension. New door to the rear external wall	Lyndon
DM/26/1174	Stumble Cottage, Oldlands Avenue	Demolition of existing garage and erection of new garage. Two storey side extension and new porch to front elevation.	Nicky
AP/26/0028 APP/TPO/D3 830/11175	Land in The Front Of 18 And 19 Oldlands Avenue	Land To Appeal: 3 x Limes - cut back to previous pollard point	N/A

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## A G E N D A

9. To consider Planning applications received after publication of Agenda
10. Co-option of a Parish councillor. To consider applicants.
11. To note the contents of the Internal Audit Report provided by Mulberry LAS ([attached](#))
12. Annual Governance and Accountability Return 2025/26
  - a) To approve the Annual Governance Statement (AGA) for signing by the Chairman & Clerk/Responsible Financial Officer
  - b) To approve the Accounting Statement in Section 2 of the annual return for signing by the Chairman & Clerk/Responsible Financial Officer (year ending 31<sup>st</sup> March 2026)
  - c) To set the dates for the Notice of Public Rights as Friday 5<sup>th</sup> June to Thursday 16<sup>th</sup> July 2026
13. **Financial**

To review and approve May's Cash Book Receipts & Payments
14. **To Note the Insurance Policy Renewals**
  - a. **Parish Council insurance**, including Public Liability and Employers' Liability, with Clear Councils – premium of £917.75 for the 2026/27 year. This represented a reduction from the previous year due to BPC no longer insuring the pavilion building and contents.
  - b. **Bramble Hall insurance** – buildings and public liability cover. The one-year premium is to be confirmed. This policy is issued by the United Reformed Church.
15. **Debit Card for Clerk/RFO**

To consider whether the Parish Council wishes to authorise the issue of a debit card on the Council's Barclays bank account for use by the Clerk/RFO for authorised Council expenditure.
16. **Consider the refurbishment/repair of the public benches** - BPC to confirm which benches are part of the assets or to remove certain ones.
17. To note the new potential allocation of 60 additional properties in Balcombe within the District Plan. The locations to be tested are Vintens off Newlands/Oldlands and land off Redbridge Lane.
18. Receive an update from: "Recreation, play, youth, halls, schools/ Neighbourhood Plan/Planning & New Development/ Traffic/ Public Transport/ Energy/ Admin and Assurance/Health/ New website.
19. Correspondence
20. Exchange of Information

Planning updates:

DM/26/0805	Half Moon Inn Listed Building Consent	Permission Granted 29.05.2026
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## AGENDA

DM/26/0920	Land parcel East of Crawley Lane	Permission Granted 29.05.2026
DM/26/0960	Greentree Farm, High Street	General Permitted development- Agricultural 11.05.2026

**THE NEXT REGULAR MEETING OF THE COUNCIL WILL be 1st July 2026 –  
8pm in Bramble Hall**