

Balcombe Parish Council

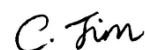
AGENDA

TO ALL COUNCILLORS

You are summoned to attend The Annual Meeting of Balcombe Parish Council on Wednesday 6th May 2026 at 8.00pm at Bramble Hall

Charlotte Jim – Clerk

Published 30th April 2026



1. Election of Chairman by the Councillors and to receive the Chairman's Declaration of Acceptance of Office
2. Apologies for absence
3. Declarations of personal or pecuniary interests in any item listed on the agenda
4. Election of Vice Chairman by the Councillors for the coming year
5. To approve the minutes of the meeting held on 1st April 2026
6. Public Participation
7. Chairman's announcements
8. Matters currently being pursued, report from the Clerk
9. Planning updates – *see end of agenda*
10. Planning - to consider the following applications:

| Number | Site/ Address | Proposal | Assigned |
|------------|---|---|----------|
| DM/26/0082 | Cricket Pavilion Haywards Heath Road | Change of use of land outside the boundary of the cricket playing area for the replacement of existing practice nets | NG |
| DM/26/0811 | 2 Diamond Cottages, Bretts Orchard | Trees in a Conservation Area 1 x fruit tree - fell | PW |
| DM/26/0805 | Half Moon Inn Haywards Heath Road | Listed Building Consent - Internal Fire safety improvements comprising of installation of fire rated doors, a fire smoke and heat detection, fire alarms and safety signage. | LH |
| DM/26/0972 | 11 Barnfield | Retrospective garage conversion ancillary to residential accommodation (snug and utility) including installation of rear facing window. | PW |

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A G E N D A

11. To consider Planning applications received after publication of Agenda
12. Financials
 - a. To review and approve April's Cash Book Receipts & Payments
 - b. To review and approve year end accounts
13. To confirm signatories for the Parish Council Bank Accounts. Currently Cllrs Stevenson, and Caudrey. Mrs Jim is a signatory to manage the accounts. Recommendation to add two additional signatories to replace M. Smith and L.Thompsett.
14. To review the following grant applications received:
 - a. KSS Air Ambulance – requested amount £500
 - b. St Catherines Hospice - £500
15. To consider whether to fund the Village Fete insurance cost (£248).
16. To note subscription payments to the following for organisations 2026/27
 - a. National Association of Local Councils £128.57
 - b. West Sussex Association of Local Councils £569.60
17. To review the Parish Council's asset register, discuss the Clerk's recommendations, and agree any actions, including when to review the assets again.
18. Receive an update from working groups: Recreation, play, youth, halls, schools/ Neighbourhood Plan/ Planning & New Development/ Traffic/ Public Transport/ Energy/ Admin and Assurance/Health/Environmental/ Parish Council website.
19. Correspondence
20. Exchange of Information

**THE NEXT REGULAR MEETING OF THE COUNCIL WILL 3rd June 2026 – 8pm in
Bramble Hall**