

Balcombe Parish Council

AGENDA

TO ALL COUNCILLORS

Published 27th February 2026

You are summoned to attend a meeting of Balcombe Parish Council on Wednesday 4th March 2026 at 8.00pm at Bramble Hall

Charlotte Jim – Clerk

1. **Public Participation**
2. **Apologies for absence**
3. **Declarations of personal or pecuniary interests in any item listed on the agenda**
4. **To approve the minutes of the meetings held on: 7th January 2026**
5. **To approve the minutes of the meeting held on 4th February 2026.**
6. **To consider applications for the co-option of a Parish Councillor to fill the current vacancy and, if appropriate, to resolve to appoint a candidate.**
7. **Chairman’s announcements**
8. **Matters currently being pursued, report from the Clerk**
9. **Planning updates – *see end of agenda***
10. **Planning - to consider the following applications:**

Number	Site/ Address	Proposal	Assigned
DM/25/3101	Blackbirds Bramble Hill	Removal/Variation of Condition Variation of condition No: 2 relating to DM/25/0873 to allow for minor changes to the overall design which include rear extension parapet roof additional of roof glazing in the side extension and enlarged porch extension with open gable. Amended Plans received 02.02.2026.	Ian
DM/26/0216	11 Barnfield	Retrospective Velux window and a side door added to the existing garage and proposed rooflight to rear roof. (Amended description 11/02/2026)	Nicky
DM/26/0308	3 Diamond Cottages, Bretts Orchard	Trees in a Conservation Area Yew Tree in rear garden - fell to stump level.	Lyndon

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DM/26/0351	3 Waterworks Cottages, Redbridge Lane	Construction of new timber frame garage.	Helen
DM/26/0090	Northcote, Stockcroft Road	Single storey rear extension	Lyndon
DM/26/0251	34 Newlands	Erection of a detached single-storey outbuilding for use as a home office and gym, incidental to the main dwelling.	Lloyd
DM/26/0478	17 Barnfield	Proposed Roof extension and loft conversion with dormer window housing a Juliet balcony to right side elevation and roof light windows to front, rear and side elevations.	Ian

11. To consider Planning applications received after publication of Agenda

12. To review the following Parish Council policies:

- a) Standing Orders – To review the current Standing Orders. *(The Clerk's recommendation is that no amendments are required at this time).*
- b) Code of Conduct – To consider updating the current Code of Conduct in line with the latest version of the NALC Model Code *(minor editing and wording changes only, with no substantive amendments).*

13. Financial

To review and approve February's Cash Book Receipts & Payments

14. Receive an update from working groups:

Recreation, play, youth, halls, schools/ Neighbourhood Plan/ Planning & New Development/ Traffic/ Public Transport/ Energy/ Admin and Assurance/Health/Environmental/ Parish Council website.

15. To consider a request from the Village Fete Committee for financial assistance towards the event insurance premium and to resolve accordingly - £168.00

16. Correspondence

17. Exchange of Information

Planning updates:

DM/25/2685	Albany, Deanland Road	Granted Permission on 24 th February 2026
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THE NEXT REGULAR MEETING OF THE COUNCIL WILL be 1st April 2026 –

8pm in Bramble Hall