

# Balcombe Parish Council

## AGENDA

TO ALL COUNCILLORS

Published 2<sup>nd</sup> January 2025

You are summoned to attend a meeting of Balcombe Parish Council on Wednesday 7<sup>th</sup> January 2026 at 8.00pm at Bramble Hall

Charlotte Jim – Clerk

- 1. Public Participation**
- 2. Apologies for absence**
- 3. Declarations of personal or pecuniary interests in any item listed on the agenda**
- 4. To approve the minutes of the meeting held on 3<sup>rd</sup> December 2025**
- 5. Chairman's announcements**
- 6. Matters currently being pursued, report from the Clerk**
- 7. Planning updates – *see end of agenda***
- 8. Planning - to consider the following applications:**

Number	Site/ Address	Proposal	Assigned
DM/25/3083	Lytton House, London Road	Holly Tree - reduce overall height by up to 4m, pruning back to suitable growth points.	Lloyd
DM/25/3084	Little Poppins Stockcroft Road	Fir Tree - Fell.	Helen
DM/25/3101	Blackbirds, Bramble Hill	Variation of condition No: 2 relating to DM/25/0873 to allow for minor changes to the overall design which include rear extension parapet roof additional of roof glazing in the side extension and enlarged porch extension with open gable.	Ian
DM/25/2685	Albany Deanland Road	Conversion of garage into habitable space with replacement higher flat roof. (revised plans received 12.12.2025)	Lyndon

- 9. To consider Planning applications received after publication of Agenda**

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### **10. Financial**

To review and approve December's Cash Book Receipts & Payments

### **11. Bramble Hall Lease Renewal – Provision for Legal Fees**

*To note that, at the time of publication of the agenda, the URC had not confirmed acceptance of the council's preferred lease term for Bramble Hall, and to consider agreeing a provision of up to £1,500 for legal fees associated with preparing a new lease, subject to confirmation of the final invoice.*

### **12. Village Carpark update (NM)**

### **13. Delegated Authority for Urgent Works to Surrender the Pavilion**

To consider granting delegated authority to the Clerk, in consultation with the Chairman, to authorise expenditure up to a maximum of £7,500 to carry out any necessary works required to surrender the football pavilion in the condition required, pending receipt of the District Council report. Any expenditure authorised under this delegation to be reported to the next meeting of the Council.

### **14. Victory Hall – Grant Application**

To consider a grant application from Victory Hall for £6,000 towards:

- a) Car park repairs/resurfacing (£6,000)
- b) Repair/refurbishment of outside clock (£1,500)

### **15. Balcombe Cricket Club – Grant Application**

To consider a grant application from Balcombe Cricket Club for £5,000 towards replacement of practice nets.

### **16. Precept 2025–26 – Confirmation**

To confirm the precept for the financial year 2026–27, in accordance with the Local Government Finance Act 1992.

### **17. Budget 2025–26 – Approval**

To consider and approve the budget for the financial year 2026–27, in accordance with the Accounts and Audit Regulations 2015.

### **18. Prescription Waiting Times at Ouse Valley Practice, Handcross**

To receive and discuss concerns regarding prescription waiting times at Ouse Valley Practice, Handcross, including current prescription collection arrangements via Jo.Co Café, Balcombe.

### **19. Receive an update from working groups: Recreation, play, youth, halls, schools/ Neighbourhood Plan/ Planning & New Development/ Traffic/ Public Transport/ Energy/ Admin and Assurance/Health/Environmental/ Parish Council website.**

### **20. Correspondence**

### **21. Exchange of Information**

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### Planning updates:

DM/25/2993	Worth Forest Glamping, Worth Lodge Cottage, High Street Balcombe Removal of two existing shipping containers and construction of a new timber structure measuring 4m x 6m.	Granted Permission on 23 <sup>rd</sup> December 2025.
DM/25/2676	17 Barnfield Proposed loft conversion	Granted Permission on 4th December 2025
DM/25/2311	Llain, 4 Nostel Priory Cottages, Haywards Heath Road To replace all existing windows, currently comprising a mixture of wooden frames and UPVC, with steel replacement aluminium profiles. Alteration to external door opening to be reduced and converted to external door opening to be reduced and converted to a side window. Replacement of French door with Bi-fold door. Garage door replacement with Bi-fold door and conversion to form part of new kitchen. Adjustment of parking bays. Front door replacement.	Refusal 18 <sup>th</sup> December 2025
DM/25/2895	Plumtree Cottage, Stockcroft Road Silver Birch – fell to ground level	Granted Permission on 15th December 2025
DM/25/2746	3 Diamond Cottage, Bretts Orchard (T1) Yew – crown reduce by 2M.	No objection 15 <sup>th</sup> December 2025
DM/25/2641	Stone Hall, Haywards Heath Road Extensive rewiring within the building and the reorganisation and refurbishment of the rooms within the more modern north west wing of the building.	Permission Listed Building 12 <sup>th</sup> December 2025

THE NEXT REGULAR MEETING OF THE COUNCIL WILL be 4<sup>th</sup> February 2026 –  
8pm in Bramble Hall